



## Heritage Park Town Homes, Inc.

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[www.Perfect-Heritage.com](http://www.Perfect-Heritage.com)

### Move Out Check List:

- Provide forwarding address to office for return of security deposit.
- Leave unit in **good condition** for the new tenant and the return of your security deposit.
- Arrange for Carpet Steam Cleaning (We suggest Wayne Richards @ 347-6500).
- Apartment must be completely swept clean and mopped.
- Tenant must clean all appliances (inside & out) and furnishings.
- Tenant must bring unit back to original condition if any modifications were made (painting, shelving, etc).
- Do not leave garbage in the unit, it must be bagged, tagged and left in the appropriate container for pick up.
- Call NYSEG (1800-572-1111) to turn power OFF. Do not put power in owner's name.
- Call Casella Waste Services @ 277-3000 for garbage to end or switch service to your new address.
- Terminate or switch your Tenant's Homeowner's Insurance Policy after your lease end date.
- **Leave keys and garage door openers (if any) in the kitchen drawer.**
- Call to disconnect or switch Cable TV if applicable.
- Call to disconnect or switch Phone Service if applicable.
- Change Mailing Address.